

2014 Resolutions

<u>Number</u>	<u>Description</u>
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14/15- 2	Adoption of Temporary Budget for 2014
14/15 -3	Authorizing Appointment of Account for 2014/2015
14/15- 4	Authorizing Appointment of Attorney 2014/2015
14/15- 5	Authorizing Appointment of Auditor 2014/2015
14/15 -6	Adoption of Cash Management Plan
14/15- 7	Authorizing Meeting Schedule for 2014/2015
14/15- 8	Designation of Official Newspaper for 2014/2015
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14/15- 10	Designation Surety Bonding Treasurer and Commissioners

2014 ADOPTED BUDGET RESOLUTION

14/15 - 2

SOUTH BRUNSWICK TOWNSHIP

Fire District No. 1

FISCAL YEAR: From January 1, 2014 to December 31, 2014

WHEREAS, the Annual Budget for the South Brunswick Fire District No. 1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented for adoption before the Board of Commissioners of the South Brunswick Fire District No. 1 at its open public meeting of January 13, 2014; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and,

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$839,650, which includes amount to be raised by taxation of \$739,917 and Total Appropriations of \$839,650; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the South Brunswick Fire District No. 1, at an open public meeting held on January 13, 2014 that the Annual Budget of the South Brunswick Fire District No. 1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby adopted and, [subject to the proposed referendum being approved by 50 percent of the voters] shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$839,650, which includes amount to be raised by taxation of \$739,917 and Total Appropriations of \$839,650; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

Kris Olson
(Secretary's Signature)

1/13/14
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Josephson	X			
Olson	X			
Orchard	X			
Rosenberg				X
Tarnowski	X			

**The Commissioners of Fire District No. 1
in the Township of South Brunswick
County of Middlesex**

Resolution # 14/15 - ~~2~~

Adoption of Temporary Budget for 2014

WHEREAS, it has become necessary for the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1, 2014, and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 15, 2014.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, as follows:

- (1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

Signed: _____



Kris Olson, Board Secretary

Date: January 13, 2014

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX

RESOLUTION 14/15 – 3

AURHORIZING APPOINTMENT OF ACCOUNTANT FOR THE 2014-2015 YEAR

WHEREAS, there exists a continuing need for accounting services to be provided to the Commissioners of Fire District No.1 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2014-2015 years; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* provides a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,


WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(1) provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of contract.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, as follows:

1. Holman & Fernia, P.C. is appointed to provide accounting services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal as submitted and attached hereto.
2. This resolution and notice of award of contract shall be available for public inspection.
3. The salary to remain at the existing hourly rate.

Date 3-10-14

Secretary 

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX

RESOLUTION # 14/15 - 4

AUTRHORIZING APPOINTMENT OF ATTORNEY FOR THE 2014-2015 YEAR

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No.1 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2014-2015 years; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* provides a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(1) provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of contract.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, as follows:

1. Richard M. Braslow, Esq. is hereby appointed to provide regular legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.
2. This resolution and notice of award of contract shall be available for public inspection.

Date 3-10-14

Secretary Kris C. Olson

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX

RESOLUTION # 14/15 - 5

AURTHORIZING APPOINTMENT OF AUDITOR FOR THE 2014-2015 YEAR

WHEREAS, there exists a continuing need for auditing services to be provided to the Commissioners of Fire District No.1 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2014-2015 years; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* provides a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(1) provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of contract.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, as follows:

1. Holman, Frenia and Allison, P.C. is appointed to provide auditing services to the Commissioners and establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.
2. This resolution and notice of award of contract shall be available for public inspection.

Date 3-10-14

Secretary Kristin E. Allison

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX
RESOLUTION # 14/15- 6
ADOPTION OF CASH MANAGEMENT PLAN


WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3/1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW, THEREFORE, be it RESOLVED, by the Commissioners of Fire District No. 1, in the Township of South Brunswick, County of Middlesex, as follows:

1. This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be the State of New Jersey Cash Management Fund, Wells Fargo Bank, Bank of America, Magyar Savings Bank, PNC Bank and Capital One Bank.

Date 3-10-14

Secretary 

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX
RESOLUTION 14/15 - 7
AUTHORIZING MEETING SCHEDULE FOR THE 2014-2015 YEAR

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, as follows:

1. All regular meetings of the Commissioners shall take place on the following dates every month at 6:30 p.m., meetings will be held at the Kendall Park Firehouse located at 125 New Road, Kendall Park, New Jersey 08824:

Monday April 14, 2014	Monday May 12, 2014
Monday June 9, 2014	Monday July 14, 2014
Monday August 11, 2014	Monday September 8, 2014
Tuesday October 14, 2014*	Monday November 10, 2014
Monday December 8, 2014	Monday January 12, 2015
Monday February 9, 2015	Monday March 9, 2015


*Tuesday Meeting due to the Columbus Day Holiday

2. A summary of this resolution shall be mailed to the South Brunswick Post and the Home News.
3. A summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of South Brunswick and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

Date

3-10-14

Secretary



THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX
RESOLUTION # 14/15 - 8
DESIGNATION OF OFFICIAL NEWSPAPER PUBLICATIONS
FOR THE 2014/2015 YEAR

WHEREAS, the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2014/2015 year.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1, in the Township of South Brunswick, County of Middlesex, as follows:

The official newspapers in which the Commissioners will publish all required notices or other items during the 2014-2015 year pursuant to New Jersey statutes shall be the SOUTH BRUNSWICK POST or HOME NEWS-TRIBUNE unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

Date 3-10-14

Secretary 

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX

RESOLUTION # 14/15 - 9

AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the Treasurer, Chairman or Vice Chairman, and countersigned by one other Commissioner as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County Middlesex as follows:

1. The checks as issued by the Commissioners for payment claims shall be signed by the Treasurer, Chairman and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board as set forth herein.
2. No more than two electronic signatures shall be used on any particular check in place of a handwritten signature.
3. The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.

Date 3-10-14

Signature Eric E. Olson


THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX
RESOLUTION 14/15 - 10
DESIGNATING SURETY BONDING FOR COMMISSIONERS

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the Fire District is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, deem it necessary to provide bonding for the President, Vice President and Treasurer of the Fire District,

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, that all Commissioners shall be bonded in the amount of \$1,000,000.00 and the Treasurer shall be bonded in the amount of \$3,000,000.00.

Signature  Date 3-10-14